

**STANDARD REQUEST FORM**  
Circulation of Annual Audited Accounts in Hard Form

The Share Registrar  
THK Associates (Pvt.) Limited  
1st Floor, 40-C, Block-6, P.E.C.H.S.  
Karachi-75400

Dear Sirs,

**Subject: Request for Hard Copy of Annual Report of Habib Sugar Mills Limited**

As notified by the Securities and Exchange Commission of Pakistan (SECP) vide S.R.O. 470(I)/2016 dated May 31, 2016 and approved by the Shareholders in Annual General Meeting of the Company held on January 27, 2018, the Company shall circulate its annual statement of financial position, and statement of profit or loss, auditor's report and directors report etc. ("Annual Audited Accounts") to its members through CD/DVD at their registered addresses, except for those who opt for a hardcopy of the Annual Audited Accounts by filling out the details below and sending it to the Company's share registrar.

I, \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_ being a registered shareholder of **Habib Sugar Mills Limited** with the particulars as mentioned below would request that my name be added to the list of Shareholders of the Company who opt for delivery of a hardcopy of the Annual Audited Accounts of the Company and hereby request you to send Annual Audited Accounts to me in hard form at my registered address as contained in the member register instead of providing the same through CD/DVD.

**Particulars:**

Name of Shareholder	
Folio No./CDC Participant ID & A/C No.	
Contact No.	Land line: _____ Cell No: _____
CNIC No./Passport No. (copy attached)	
NTN (in case of corporate entity)	
Complete Mailing Address	

Yours Truly,

\_\_\_\_\_  
Signature of Shareholder

**Copy to:**  
Shares & Corporates Affairs  
Habib Sugar Mills Limited  
3<sup>rd</sup> Floor, Imperial Court,  
Dr. Ziauddin Ahmed Road,  
Karachi.