



January 2, 2012

TO ALL MEMBERS / SHAREHOLDERS OF THE COMPANY

Dear Sir / Madam,

1. According to the Company's records certain members / shareholders have not collected their Right Shares / Bonus Shares / Shares lodged for transfer and the same are lying with the Company.

Those members / shareholders who have not yet collected their shares are requested to please contact the shares department of the company and after completion of the necessary formalities may collect these shares.

2. Further, it is also noted that Divided Warrants of certain members / shareholders have been returned to the Company due to either change or incomplete address. Members / shareholders are requested to please contact the Company or Share Registrars for their outstanding dividend warrants and update their addresses and telephone numbers.

Cawas R. Sethna Company Secretary